

## **CEREDIGION COUNTY COUNCIL**

**Report to:** Cabinet

**Date of meeting:** 7<sup>th</sup> March 2023

**Title:** VAWDASV Grant

**Purpose of the report:** To agree that Ceredigion County Council acts in an intermediary role relating to Welsh Governments funding to upgrade the existing VAWDASV refuges.

**For:** Decision

**Cabinet Portfolio and Cabinet Member:** Councillor Matthew Vaux, Cabinet Member for Partnerships, Housing, Legal and Governance and Public Protection

### **Background**

In May 2022, Ceredigion applied for additional grant funding (Capital) to develop and improve the existing Refuges for people and families fleeing domestic violence and abuse. Initially the application was not successful, though subsequently, Welsh Government have identified underspend of £51,786 which has been allocated against Ceredigion's proposal.

The proposal has been presented and approved by LG in September 2021, however due to delays with contractor engagement post the Covid19 pandemic, the project was held pending for 2021/22. The project has been presented to CPMP who required Cabinet authority to proceed, in conjunction with an agreed contract between Ceredigion County Council and Wales & West Housing Association to ensure compliance with the grant conditions. This is in progress with Legal Services preparing the contract, pending Cabinet approval to proceed.

The properties have been leased as part of the VAWDASV service for over 10 years and the landlord, Wales and West Housing has allocated to continue use for this purpose for a minimum of 5 years, pending Cabinet approval.

In addition, Welsh Government have provided grant to Ceredigion for Discretionary Homeless Prevention funding, with the overall aim of reducing dependence on temporary accommodation, which includes Refuge units. The grant conditions allow the Local Authority to determine appropriate use of the discretionary funding, preventing and relieving homelessness. The combination of both grant streams enables the project to be funded in full.

### **Project Outline**

The project will improve the facilities at both DA/SV Refuge properties specifically;

- Purchase and installation of garden rooms to provide additional facilities providing a discrete confidential area when dealing with DA/SV clients,

including conversations with Police, for both adults and children. It will also provide a supported play/relaxation area to provide some element of normality for families affected.

- Install an ensuite bathroom in Refuge North, to reduce the use of shared facilities and provide additional capacity for families, Older Adult Victims, Males and Transgender victims.

In total, the planned cost, following a Tender Exercise completed by the Landlord (WWHA) is estimated at £64,597.34. Welsh Government grant funding will support the full cost with no contribution required from Ceredigion County Council. The combination of both the discretionary homeless prevention grant funding and the Capital grant funding enables the project to be funded in full.

**Wellbeing of Future Generations:** **Has an Integrated Impact Assessment been completed? If, not, please state why** Yes

**Summary:**

The proposed development is covered through the HSG IIA and describes how Ceredigion plans to meet people’s support needs, with funding support in conjunction with the HSG plan.

**Long term:** The project will improve support accommodation directly reducing the negative experiences for families, contributing to an early intervention and prevention programme.

**Collaboration:** HSG works collaboratively with Welsh Government, partners, and providers alike.

**Involvement:** The base project case has been based on feedback from people’s experiences whilst in refuge.

**Prevention:** HSG services are all focused on crisis stabilisation and reduction, with planned support to provide people and communities with resilience and prevent future need

**Integration:** HSG’s outcomes focus on positive impacts for people in need, providing benefit to individuals and communities.

**Recommendation(s):** That Cabinet agree;

That the Welsh Government Grant of £51,786.00 is accepted and that the Council acts in an intermediary role as banker

**Reasons for decision:** To comply with democratic governance requirements.

<b>Overview and Scrutiny:</b>	N/A
<b>Policy Framework:</b>	Corporate Strategy and Priorities Housing Services, Homelessness and Housing Support Strategy – 2022/2026
<b>Corporate Priorities:</b>	Investing in People’s Future Enabling Individual and Family Resilience Promoting Environmental and Community Resilience
<b>Finance and Procurement implications:</b>	Ceredigion will perform a banker role.
<b>Legal Implications:</b>	To comply with the Democratic process and governance procedures, along with HSG grant conditions
<b>Staffing implications:</b>	None
<b>Property / asset implications:</b>	None
<b>Risk(s):</b>	N/A
<b>Statutory Powers:</b>	None
<b>Background Papers:</b>	None
<b>Appendices:</b>	Appendix 1- Ceredigion VAWDASV Capital Grant 2022-23 - Capital Funding Application - Over 50k Appendix 2- Integrated Impact Assessment
<b>Corporate Lead Officer:</b>	Donna Pritchard, Corporate Lead Officer- Porth Gofal
<b>Reporting Officer:</b>	Llyr Hughes, Corporate Manager- Housing Services
<b>Date:</b>	15/02/2023

## **VAWDASV) 2022-23 CAPITAL APPLICATION – Over £50,000**

The VAWDASV Capital Grant supports capital projects relating to violence against women, domestic abuse and sexual violence (VAWDASV). This includes funding to statutory and voluntary organisations which is directed towards delivering the objectives of the Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 (“the Act”).

Capital Applications for project proposals are being invited for a share of the remaining £1,000,000 VAWDASV Capital Grant funding budget for 2022-23.

As with this year’s initial funding round, we have introduced a simplified process for 2022-2023 for applications under £50k. The types of projects you that may be funded include, but are not limited to:

- Refurbishment work to current refuge and move on provision
- Refurbishment work to office spaces accessed by service users
- Target Hardening equipment

If you are unsure whether your project is eligible for funding, please email the [VAWDASV mailbox](#) to request a discussion. We encourage you to do so in order to reduce the number of queries for clarification on applications and speed up the decision process. This is especially important if you are considering a high value application which requires the full application process.

Your capital application will be assessed by Welsh Government officials. Welsh Government officials may request meetings with the Project Lead to clarify the capital project concept and how it fits with Welsh Government strategic priorities in relation to VAWDASV. Please note that a visit from Welsh Government officials does not confirm your expression of interest application has been successful.

You will be notified in writing of the outcome and written feedback will be provided for unsuccessful applications by 16/06/22.

To ensure that decision can be made in a timely manner, you will need to provide the following documentation along with your application:

### **Documents required with your Capital Application**

To ensure that decision can be made in a timely manner, you will need to provide the following documentation along with your application:

<b>Documents required for assessment process</b>	<b>Confirm documents included</b>
Last 3 years of Accounts (not applicable for Local Authorities)	
Copy of organisation's Business Plan (not applicable for Local Authorities)	
A detailed breakdown of costs	
<p data-bbox="201 781 308 808">Quotes</p> <ul data-bbox="252 853 975 1473" style="list-style-type: none"> <li data-bbox="252 853 975 958">• For projects with value of less than 5k - one quote from supplier will be required with the application.</li> <li data-bbox="252 1003 975 1220">• For projects or items with values between 5k to 25k- three quotes from different suppliers will be required with the application e.g. for a project with a total value of £24k and one item costing £5.5k we would require three quotes for this item.</li> <li data-bbox="252 1294 975 1473">• Over 25k confirmation of the applicants own procurement process for company purchases over 25k will be required with the application – this will need to be approved by Welsh Government financial operations team.</li> </ul> <p data-bbox="201 1547 930 1664"><b>All quotes must be in writing and contain suppliers commercial identification e.g. headed paper, quotation with company logo.</b></p>	

Please send completed application and additional documents electronically to [VAWDASV@gov.wales](mailto:VAWDASV@gov.wales)

**The closing date for receipt of the - capital application is 9am – 16/05/22. Electronic signed copies of the application are sufficient, hard copies are not required at this stage.**

For any queries regarding this grant please contact the VAWDASV Team via email at [VAWDASV@gov.wales](mailto:VAWDASV@gov.wales)

### General Criteria

1	The capital project concept must fit within Welsh Government priorities as outlined in the Act.
2	Welsh Government contribution to a single capital project will not exceed £350,000. However, the overall Capital project cost may exceed this, confirmation of how you will meet the additional costs must be provided.
3	<p>The use of the capital project must not be an economic activity for the organisation. Please refer to State Aid guidance.</p> <p>Please see the link below to the for further information on State Aid:</p> <p><a href="https://gweddill.gov.wales/funding/state-aid/?skip=1&amp;lang=en">https://gweddill.gov.wales/funding/state-aid/?skip=1&amp;lang=en</a></p> <p><a href="https://gweddill.gov.wales/funding/state-aid/?skip=1&amp;lang=cy">https://gweddill.gov.wales/funding/state-aid/?skip=1&amp;lang=cy</a></p> <p>Please see the link below for a video on State Aid:</p> <p><a href="https://www.youtube.com/watch?v=-2T59-8PyH0">https://www.youtube.com/watch?v=-2T59-8PyH0</a></p> <p><a href="https://www.youtube.com/watch?v=0n_BrSsqf66w&amp;feature=youtu.be">https://www.youtube.com/watch?v=0n_BrSsqf66w&amp;feature=youtu.be</a></p>
4	Capital project must be completed in 2022-23 financial year – there can be no phases to the project.
5	Expressions of interest for more than 1 Capital Project will need individual expression of interest forms and will be scored individually.
6	Welsh Government VAWDASV Capital Grant fund will not fund revenue expenditure such as:  - Staff costs

	<ul style="list-style-type: none"> <li>- Professional fees such as solicitors' fees, independent valuation costs</li> <li>- Fees, for example land registry, planning</li> <li>- Leases</li> <li>- Items which are deemed employers' responsibility such as specialist office chairs</li> </ul>
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### VAWDASV Capital Application

<b>Project Title</b>
VAWDASV Refuge Upgrade Project
<b>VAWDASV Capital Grant 2022-23 Amount (£)</b>
£65,000.00

<b>Full legal name of organisation</b>
Ceredigion County Council

<b>Registered address of organisation</b>
Neuadd Cyngor Ceredigion Penmorfa Aberaeron SA46 0PA

<b>Status of organisation (e.g. charity, voluntary other)</b>
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**If you are a registered charity please provide your Charity Commission Number and/or Company Registration Number if a company**

County Council

**Details of main project contact**

Name	Martin Gillard
Telephone number	01570 574008
Mobile number (if applicable)	07816 062889
Email Address	martin.gillard@ceredigion.gov.uk

**Tell us about your organisation. (This should not include details of the capital project proposal).**

**Please include information on the following:**

- What does your organisation do?
- Number of service users in 2021-22?

**(Maximum 1 page of A4 – minimum font Arial 12)**

*Welsh Government needs to learn about and understand your organisation. Welsh Government needs to understand how your organisation works to prevent, protect and/or support victims. Please include details of any VAWDASV standards that are applicable to your organisation.*

*For capital projects that linked to the delivery of Perpetrator programmes, please also send a copy of the completed standards checklist with your expression of interest.*

<https://gov.wales/sites/default/files/publications/2019-06/perpetrator-service-standards.pdf>

In partnership with West Wales Domestic Abuse (WWDAS) and through HSG funding, Ceredigion provides emergency accommodation and crisis support for victims and their families who have experienced domestic abuse and sexual violence. The support covers a range of ages and genders as well as floating support and survivor groups, offering longer term, peer networks. WWDAS also provide support for young people affected by VAWDASV and currently deliver training programmes across the Authority.

During 2019/20 WWDAS received 173 referrals/47 placements for Refuge with an additional 6 cases supported through a single dispersed unit. In the first half of 20/21 there was a 63% increase in cases for floating support, primarily when movement restrictions were in place.

In line with safe distancing guidance and hygiene regimes, the capacity at the both locations were limited.

In addition, there is also the need to support Young People who are victims where traditional refuge support is not ideal. Through increasing the capacity and facilities at both refuge sites, we are able to provide wider support from the locations as hubs for floating support, where people can meet and receive support as necessary, in a secure, safe environment.



## SECTION 1: PROJECT CONCEPT

### 1. Give a detailed description of the capital project proposal.

**Please describe the capital project proposal e.g. including number of staff that require IT equipment, number of white goods etc.**

Currently, 2 refuge locations are based in RSL accommodation in the North and South of the County, each with 4 individual units with shared cooking and toilet facilities. During the pandemic, this required strict timetables to be followed along with enhanced cleansing and hygiene routines. In “normal” working, there is limited capacity for families especially with teenage children and delivering the support can be further stretched when dealing with the victims/families support needs in privacy.

The Project will provide improvements to the existing accommodation through;

- Improved external storage to release an internal room to create an ensuite bathroom for 1 unit in the north, improving privacy and facilities.
- The addition of an ensuite room will enable a bedroom for use by families, particularly with mixed gender teenagers.
- Installation of a cabin/office space in the garden of the north refuge, providing the option of a private support room for victims or use as a well-being area for families, particularly children of victims.
- Improvements to the garden, fencing and security to develop a safer, more secure area
- Internal decorations to improve the facilities, in line with adoption of the PIE approach
- An additional cabin in the south refuge, again providing increased, versatile capacity for support/recreation or as a well-being area.

The proposed scope of the project will provide significant benefits to clients and their families by;

- Enhancing the environment, promoting a safer, secure environment during the crisis period, improving target hardening
- Increased privacy and a move towards WG Housing aims that all Temporary Accommodation is self-contained with reductions in shared facilities

- Provide separate, more private areas where support for adults can be delivered away from children. Particularly important for clients with other support needs such as mental health and substance misuse.
- Provide an additional area for support staff to adopt the PIE approach, to discuss and review support away from clients, as well as take “time-out” for their own wellbeing.
- Provide safe, secure locations where ad-hoc, floating support can meet clients, especially Young People, to provide support when refuge and dispersed accommodation is not relevant.

## **2. Revenue implications**

*What are the revenue implications of funding this project?*

*How will these be met?*

The project will have no increased impact on revenue cost across the 2 refuge units, or the VAWDASV service as a whole across Ceredigion. HSG provides funding for the support staff, at both locations currently and there are no increases envisaged, as a result of the proposals.

In reality, the funding of the project will have the benefit of providing improved support for victims and their families. The provision of a separate, safe space will enable confidential support and advice to be given, away from other residents as well as children involved. As an example, the space will provide a location where Police, Health and IDVA discussions can be held in private, contributing to prevention of ACE's during an already traumatic situation for families.

### **3. Evidence of Need**

**Please include information on the following:**

- What is the identified need?
- How will the capital project address the need?
- What research has the organisation undertaken to identify the need?
- What are the consequences for service users if the funding is not awarded?

During the pandemic, the capacity at both refuge units was stretched and for a significant period, operated on reduced capacity. The primary issue is that the current accommodation provides a limited amount of self-contained facilities, where most cooking/bathroom and general areas are shared. Whilst not wholly satisfactory, the facilities provide a safe, secure environment for clients and their families. The authority is reviewing the accommodation provision as part of the HSG needs assessment and HSG Strategy Programme, though the solution is some years in the future. The provision of the grant funding for this project will provide a quick, medium-term solution, significantly improving support capacity and quality.

Reporting and monitoring data and outcomes demonstrate that there is a significant increase in cases, year on year. In the period 20/21 156 cases for refuge were received, with 211 in the same period 21/22, with a significant increase in male cases and Young People. Overall, the year-on-year increase for all clients saw an 18% increase, despite lockdown restrictions.

Of the cases housed through the refuge, c.75% of the clients were accompanied by children, with only 39 clients housed due to capacity limits. In addition, 66 clients were refused refuge due to their high needs through MH/Substance or alcohol issues. Increasingly, there is a need to provide support for both victims and their families within refuge and is a timely opportunity to deliver preventative support.

As part of the HSG needs assessment, client feedback was also surveyed and whilst overall, there is very high-level satisfaction with the range of support provided, the opportunity for private support and a private space was identified. It is also recognised, from discussion with WWDAS and professionals, the need for improved privacy is essential.

In summary, the project will provide;

- additional accommodation at each refuge for improved support
- increased capacity at the north refuge providing self-contained sleeping and bathroom.
- Increased external storage for equipment and recreational material for families
- Improved security and safety for clients whilst housed on the refuge

The proposed project will provide significant benefits to clients and their families by;

- Enhancing the environment, promoting a safer, secure environment during the crisis period, improving target hardening
- Increased privacy and a move towards WG Housing aims that all Temporary Accommodation is self-contained with reductions in shared facilities
- Provide separate, more private areas where support for adults can be delivered away from children. Particularly important for clients with other support needs such as mental health and substance misuse.

Provide an additional area for support staff to adopt the PIE approach, to discuss and review support away from clients, as well as take “time-out” for their own wellbeing.

#### **4. SMART Objectives**

*Using SMART objectives, please outline your aims, objectives and expected results in outcomes and impacts. This should include what difference / change the project will make the number of people to be supported and when you expect to complete the objective.*

*NB: Measurable aims and objectives need to fit within the SMART criteria and be clear to understand.*

<b>Specific:</b>	<i>What exactly are you going to do?</i>
<b>Measurable:</b>	<i>How could this be measured? Think about qualitative measures as well as quantitative – eg satisfaction surveys, how safe service users feel after the intervention, etc</i>

<b>Achievable:</b>	<i>How do you know you can achieve this?</i>
<b>Realistic / resource:</b>	<i>Can you achieve what you want to with the constraints you have – eg do you have enough time / staff / facilities to achieve your targets?</i>
<b>Time bound:</b>	<i>When will you achieve it by?</i>

*You can copy and paste the table below to add more SMART objectives*

<b>SMART Objective 1</b>	Install Garden Cabins at both refuge properties
<p>At both refuges, the garden cabins will be purchased, installed and functional by December 2022.</p> <p>WWDAS will be using both units to provide support to individuals and groups, including support and recreational activity for victims and their families. As part of the outcomes monitoring and client feedback summaries we will demonstrate the success and completion of this objective, along with feedback on comfort, safety and well-being.</p>	
<b>SMART Objective 2</b>	Installation of the garden shed and ensuite bathroom facilities
<p>The additional storage will be in use and enable the complete installation of the en-suite facilities at the refuge by December 2022.</p> <p>WWDAS will be reporting in occupancy by families, particularly those with mixed gender young people. As part of the outcomes monitoring and client feedback summaries, we will demonstrate the success and completion of this objective, along with feedback on comfort, safety and well-being.</p>	
<b>SMART Objective 3</b>	Project Expenditure and completion
<p>Overall project spend will be monitored and completed to budget and forecast in line with supplier quotes, timescales and to agreed quality set by both WWAH and Ceredigion Housing.</p>	

Contractors and suppliers will provide updated tenders for each element of work and will be contracted against schedules provided. Regular monitoring and reporting through the project team will ensure that this is delivered to set time, cost and quality measures. WWHA and Ceredigion Housing will inspect and confirm completion.

This will be monitored through project reports, budget monitoring and finance/progress statements.

#### **5. Identify how the work of your organisation contributes to Welsh Government VAWDASV strategic priorities?**

**Please see the link below to the VAWDASV National Strategy:**

<http://gov.wales/docs/dsjlg/publications/commsafety/161104-national-strategy-en.pdf>

<http://gov.wales/docs/dsjlg/publications/commsafety/161104-national-strategy-cy.pdf>

Firstly, the project will improve the security and sense of “safe place” at both refuges, aiding victims and families to recover from the trauma. The “safe space” provides the privacy where victims and their families can gain a cross-section of support, namely;

- Private space for discussions with Police and IDVA away from children reducing the impact and ACE's.
- Improved privacy for multi-disciplined support for victims with mental health and substance misuse needs
- Location for Child and Youth focused support to engage and provide timely responses, providing equal access to appropriate, needs led support
- An opportunity to educate and raise awareness with children on safety, healthy relationships and promote positive personal choices.
- An area where partners and professionals can support victims covering a range of topics such as parenting, accommodation, legal advice.
- Location where professionals can hold private case discussions to review and improve support activity and impact.

All the above benefits will make a significant contribution to the strategic objectives through Early Intervention/Prevention as well as timely and appropriate responses to victims, families and survivors.

As importantly, the project will provide an area where staff can reflect/review support, away from victims, in line with the “PIE” ethos, in turn improving the support delivery at a critical stage of recovery. In turn, contributing and fostering the delivery of high quality, strength-based support.

Finally, the development of the project, recognises a coordinated and collaborative approach between WWDAS, WWHA and the Authority, clearly focused on improving VAWDASV support across Ceredigion. In delivering the project, the governance and solution development/delivery all contribute to promoting and raising an awareness of the problems and impacts, in turn contributing to the reduction and eradication.

#### **6. How does the capital project meet the Sustainable Development principle of the Well-being of Future Generations (Wales) Act 2015?**

**The Well-being of Future Generations (Wales) Act 2015 came into force in April 2016.**

**Please find attached the link to the Future Generations Commissioner webpage:**

<https://futuregenerations.wales/about-us/future-generations-act/>

<https://futuregenerations.wales/cy/deddf-llesiant-cenedlaethaur-dyfodol/>

In delivering the project, the changes will enhance delivery of A More Equal Wales, through improved access and equality of crisis support for victims and their families, particularly where diversity and physical ability can be a factor, as well as provide the space to deliver holistic, through age support. In turn this will provide a positive contribution to ACE reduction and long-term well-being. The project will also provide the environment that enables people to participate directly in the decisions around their support, both during crisis and for the longer-term recovery. It will enable specialist agencies to support

victims and families to plan their future, particularly around work, education and community life.

In respect of the Ways of Working, the project provides further, positive steps towards achieving;

- **Integration.** Increasing the well-being space where Health and specialist providers can support victims and deliver a holistic support system
- **Involvement.** Enable people to contribute to their support and recovery
- **Collaboration.** The project is a result of direct coproduction across Providers, Housing, and Social Care, focused on long term service improvement
- **Prevention.** Providing enhanced facilities at both refuges will enable specialist support for victims and their families recover from the trauma, move forward positively and ultimately prevent future problems, whether physical or emotional.

## 7. Risks

Please express potential risks using the 'if' and 'then' clauses and how you will mitigate them.

Risk 1:	<i>Increase in Project Costs</i>
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If the project costs are significantly higher than during 21/22, there is risk of a reduction in the full range of improvements planned for the project or additional grant funding may be required.

### Mitigation

Whilst WWHA are the primary lead for the tendering, Ceredigion will provide support identifying building contractors and suppliers to tender for works, ensuring a range of competitive quotes are obtained.

The proposed budget is based on quotes provided in Autumn 2021, so the potential impact is considered very low risk

Risk 2:	<i>Supply of Cabins/Materials</i>
<p>If there is a delay with fabrication and components from overseas, there may be delays with supply and installation.</p>	
<p><b>Mitigation</b></p> <p>The current suppliers will confirm fabrication and installation dates as part of the purchase agreement and the supplier will be paid on installation completion. The overall supply of goods and materials is low risk currently and not envisaged to increase during the delivery plan of this project.</p>	
Risk 3:	<i>Delivery of works to specification and quotes</i>
<p>If the works are not provided to specification or unreasonably delayed, there is a risk to completion within the target delivery date.</p>	
<p><b>Mitigation</b></p> <p>The suppliers will be contracted through Wales &amp; West Housing, by way of a tripartite agreement with Ceredigion Council. All contractors will be tendered and asked to provide a time plan for works completion. Usual contract conditions will be applied to inspect works and hold payment until completion to standards and time.</p> <p>In addition, Ceredigion's Housing Team will provide independent inspection and agreement before payment to WWHA directly.</p> <p>As an RSL, WWHA have stringent building inspection and control in place the likelihood of the risk arising is very low.</p>	
Risk 4:	<i>(Title)</i>
<p></p>	
<p><b>Mitigation</b></p>	

**8. How does this capital project proposal link to existing VAWDASV provision in the area? Please provide details of why this capital project cannot be funded through the VAWDASV Regional Partnership funding for this type of equipment**

**(Maximum 400 words)**

*Welsh Government needs to understand that the applicant organisation has considered similar VAWDASV funding available in the area.*

The funding was originally provided directly to Authorities last year (2020/21) and under the scheme Ceredigion applied directly. Ceredigion has considered similar grant funding Regionally, though this project is very much focused to a County specific solution, improving local facilities.

In 2019/20, through the regional bid, Ceredigion was awarded £164k capital to purchase and provide a new dispersed unit for VAWDASV victims, in partnership with WWDAS who successfully received grant funding for the equipment, security and fit-out. The partnership approach enabled the increase in facilities for disabled victims and their families, offering improved support as part of the local and regional partnerships. This provided the capability to offer support to people usually not accepted in traditional refuge placements.

The direct grant award will improve the facilities directly for Ceredigion, enabling a range of services and partners to work more effectively and in an integrated way, specifically;

- Families First/Tim Teulu
- Children's Services
- Mental Well-being & Substance Misuse
- Police, Health & IDVA

Whilst the focus is Ceredigion specific, it naturally provides capacity and benefit across the region as part of the commitment to support victims who may need out of area support for personal or safety reasons.

## **9. How will the capital project benefit service users directly?**

**Please include information on the following:**

- What are the short, medium and long term impacts of the capital project on the service users?
- How will service users be engaged/made aware of the capital project?
- Who will the service users be?

**(Maximum 500 words)**

The project will provide direct impacts and improvements to a range of service users namely;

- Victims supported in both North and South Refuge fleeing DASV
- Service users who have been supported in the refuge previously, now being supported in independent accommodation.
- Families of victims, primarily children and young people seeking refuge
- Potentially, victims who are being supported by the IDVA service

The initial proposal has been developed based on a comprehensive client survey completed by WWDAS during 2021/22 as part of the HSG needs assessment process. The key

In the short term, the increased “safe space” will provide the opportunity for private support and discussions, helping people recover through the initial hours and days following the incident. It will directly provide a space where clients can be supported to recover, privately from the trauma, recognising the need for further involvement from partner agencies such as Police and Health. At present, this support would be conducted in a general area within the refuge, where other clients and their families would congregate.

Historically, clients would then be asked to remain in their own rooms until the support was concluded, impacting on their own natural recovery and in some cases, revisiting their own trauma. It also provides a space where children can meet and play, again helping to provide some normality to as

soon as possible, post the events. It enables the provision of timely and appropriate responses at a crucial stage of recovery.

In the medium term, clients and their families can receive focused, specialist support to improve their recovery as well as reduce ACE's. The privacy of the upgrades provides an immediate and more effective delivery of support.

It also provides a collective facility where clients and their families can mix, mingle and socialise as close to normality as the situation allows.

In the longer term, the benefit of the project is aimed to deliver

- Quicker, improved recovery from the events and trauma
- Reduced ACEs for children involved in VAWDASV events
- Improvements in support, through

As importantly, it provides a separate facility where professionals can discuss support collectively, identifying gaps, new ways of working or options to improve their own performance and the quality of support provided. It also provides an opportunity for reflection and mentoring of support teams, helping to reduce and alleviate vicarious trauma. All these elements will improve the support victims receive comprehensively.

## SECTION 2: GOVERNANCE

<b>1.</b>	<b>What is the governance structure for the project? Please include staff roles and responsibilities.</b>  <b>(Maximum 400 words)</b>
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*Welsh Government needs to understand how the capital project will be governed. Welsh Government needs to understand who has responsibility for what and how they fit within the organisation. Welsh Government requires evidence of a logical and robust governance structure.*

The Project has been approved by Ceredigion's Leadership Group, confirming approval to proceed in line with Strategic priorities and objectives for the Authority.

In addition, the project will be further assessed by Corporate Management Project Panel, confirming and monitoring all contractual, governance and financial concurrences are met.

Overall monitoring will be managed through the Housing Support Steering Group, a multi discipline group comprising CLO's, Senior officers and Cabinet Members, as well as Audit and Legal Services. The steering group has the overall responsibility of managing the HSG spend and strategy within Ceredigion, ensuring alignment with guidance, WG and Authority Strategy as well as delivery of the Well-being plan across Ceredigion.

The steering group will monitor the business case and expenditure with progress reports quarterly from the Project Manager.

The project team will comprise;

Senior Housing Officer – Housing Support – Project Manager

Senior Housing Officer – Affordable Housing – Project Assurance for building costs, contractors and delivery

Independent Living Manager – Wales & West Housing Association (Landlord) – Tendering, Contractor Selection and Works Management

Chief Executive, West Wales Domestic Abuse – Refuge Support Provider – Project specification and User Involvement / Co-production

**2. What is the decision making structure for the capital project?**

**Please include information on the following:**

- Who has the overarching decision making responsibility?
- Who are the authorised signatories for the capital project?

**(Maximum 500 words)**

In addition to the governance outlined above, which incorporates the approval and monitoring governance across Ceredigion, the overall decision making responsibility and designated signatories are;

- Sian Howys as Director, Social Services & Corporate Lead Officer
- Donna Pritchard, Corporate Lead Officer, Porth Ceredigion, covering Housing Services

<b>3.</b>	<p><b>What is the communication strategy for the capital project?</b></p> <p><b>Please include information on the following:</b></p> <ul style="list-style-type: none"> <li>• How will key decisions be disseminated to those associated with the capital project?</li> <li>• How will the capital project be communicated to the organisation and partners?</li> </ul> <p><b>(Maximum 500 words)</b></p>
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The nature of the project is such that no formal communication will be made considering the need to protect the safety and security of clients in refuge.

<b>4.</b>	<p><b>Who has main accountability for the capital project?</b></p>
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The main accountability for the project rests with Llyr Hughes, Corporate Manager, Housing Services who manages both Housing Support and Affordable Housing within Ceredigion.

<b>5.</b>	<b>Is this a multi-agency application? If applicable please provide details of the multi agency approach.</b>  <b>(Maximum 400 words)</b>
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*If the application is a multi agency application the lead organisation will need to demonstrate how the organisations will work together including roles and responsibilities.*

*If this is not a multi agency application please state.*

The lead organisation is Housing Support, Ceredigion Housing Services. The project is being delivered in partnership with the refuge service provider, West Wales Domestic Abuse and the property Landlord, Wales & West Housing Association. In addition to the governance outlined above, the key working relations are;

**Ceredigion Housing Support**

Overall project lead, co-ordination, monitoring and reporting. Business case and project authorities & contracts

**West Wales Domestic Abuse**

Project Specification/User Involvement and support provision

**Wales & West Housing Association**

As landlord, tendering, evaluation and appointment of contractors. Work specifications and all H&S aspects during the installation and final completion certificates

<b>6.</b>	<b>If this is a multi-agency application who will have responsibility of the role of banker?</b>
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Ceredigion will be lead for the project and perform the role of banker. The project will be managed through a tripartite contract between Ceredigion and Wales & West Housing Association to ensure that all

aspects of governance and grant funding are followed and monitored during the award and installation. The contract agreement will also cover the management of risks and confirmation of responsibilities for contractor selection, appointment and payment. It will also specify the payment terms between Ceredigion and Wales & West Housing Association.

### SECTION 3 MONITORING & EVALUATION

**1. Who will be responsible for ensuring the capital project is monitored, completed on time in the 2022-23 financial year and within the proposed budget?**

As highlighted above under guidance, the project manager will be Martin Gillard, Senior Housing Officer – Housing Support

**2. What structures will be put in place to monitor progress and completion of the capital project? What structures are in place to ensure the agreed funding is fully spent and not overspent?**

The sections above have outlined the structure, monitoring and completion arrangements for the project. Considering the relatively low complexity of project, these arrangements are sufficient to ensure that there will be no significant overrun on times or costs.

In addition, the tendering and quotation exercise will be managed such that contractors are committed to defined spend before appointment and contract award. As such, the risk of overspend is negated and managed fully.

As part of the project delivery, there will be key events and milestones with relevant authorities to;

- Evaluate tender responses and selection on cost, quality and time jointly between Ceredigion, WWHHA and WWDAS
- Authority to proceed from CM Housing services based on tender evaluation
- Checkpoint meetings to report on appointment, progress and costs scheduled
- Final completion certificates and sign off by Senior Housing Officer, Affordable Housing as well as WWDAS to confirm installation to specification.

**3. Please evidence how the capital project will be sustained after Welsh Government VAWDASV Capital Grant funding has ended?**

WWHA have already provided written confirmation that it is their intention to sustain, manage and maintain both properties for a minimum of 5 years from date of completion. It is also Ceredigion's strategic intent to continue with the current refuge units during the same period as part of the Support and Housing duties.

In addition, the current units will be supported by HSG funding as part of the Housing Support Programme in line with Welsh Government commitments and in support of the VAWDASV strategy. The current funding for both refuges will not be increased or decreased as a result of the project.

However, the timeliness, quality and impact of the support will be significantly enhanced.

**4. How will the organisation evaluate the capital project and what is the timescale for this?**

*Demonstrate that evaluation of the project has been built into the project proposal. Welsh Government needs to understand the process of the*

*evaluation and the associated timelines. Demonstrate how the evaluation will be used.*

Again, considering the low complexity of the project the following schedule is proposed;

**Project Start**

Contract review & contractor selection meeting

**Checkpoint Meetings**

Fortnightly Project meetings with the full project team to confirm progress and issue resolution. Checkpoint reports to the HSG Steering Group, confirming progress and expenditure. Checkpoint reports to WG VAWDASV team

**Project Completion Meeting**

Review and confirmation of works installation and completion certificates.  
Request to HSG Steering Group for project closure

**SECTION 4 RESOURCES**

<b>1.</b>	<b>Confirm if the capital project is an economic activity for the organisation. If so, please confirm the organisation has considered State Aid regulations.</b>
Not applicable	

<b>2.</b>	<b>List all Welsh Government funding awarded for the organisation in 2022-23 (not including VAWDASV Capital Grant revenue funding):</b>	
<b>Funding Source</b>	<b>Amount of funding contributed or secured</b>	<b>Purpose of funding</b>

Not applicable		

<b>3.</b>	<b>Provide details of funding that has been applied for or secured from other sources for 2022-23:</b> (For example from Local Authorities, the Big Lottery Fund, Children in Need, Home Office, Ministry of Justice etc. and confirm the date the award was secured or is expected)		
<b>Funding Source / Organisation</b>	<b>Amount of funding</b>	<b>Secured? (Yes/No) Include Date</b>	<b>Purpose of funding</b>
N/A			

<b>4.</b>	<b>Provide details of income received for services for 2022-23:</b> (For example from delivery of training, Independent Domestic Violence Advisor)		
<b>Organisation</b>	<b>Amount of funding</b>	<b>Purpose of funding</b>	
N/A			

<b>5.</b>	<b>Please state how you will fund any revenue expenses arising from this project (no revenue funding will be provided by Welsh Government):</b>		
<b>Funding Source / Organisation</b>	<b>Amount of revenue funding</b>	<b>Secured? (Yes/No)</b>	
N/A			

6.	Please provide details of any previous Domestic Abuse Services & VAWDASV Capital Grant funding received by the organisation in the last 10 financial years. Please include contract reference number and outcomes.	
Project name	Amount of Domestic Abuse Services & VAWDASV Capital Grant funding previously awarded	Purpose of funding and outcomes
Dispersed Unit Refuge providing access for victims and families with disabilities (2019/20)	£164k	To purchase and fit-out a dispersed unit accommodation to provide refuge and step down accommodation for victims and their families with additional needs from physical and mental disabilities.

**7. Please provide a breakdown of the capital project costs below:**

Capital Project	Funding from VAWDASV Capital Grant		If not 100% VAWDASV Capital Grant funded please state other funding and source		Total
	£	%	£	Source	
Garden Room Refuge North	£16,438.00	100			£16,438.00
Fencing Refuge North	£8,000.00	100			£8,000.00
Garde Room Refuge South	£16,438.00	100			£16,438.00
Ensuite Refuge South	£11,316.00	100			£11,316.00
External Storage Shed(South)	£3,978.00	100			£3,978.00
Contingency/RPI increase	£8,828.00	100			£8,828.00
					£0.00
					£0.00
<b>Totals</b>	<b>£64,998.00</b>	<b>100</b>	<b>£0.00</b>		<b>£64,998.00</b>

**8. Please outline your profile expenditure for the VAWDASV Capital Grant project (this should be based on actual projected expenditure over the period and not split equally over the quarters for 2022-23):**

<b>Period</b>	<b>Indicative spend (To not exceed funding total)</b>	<b>Cumulative total</b>
<b>Quarter 2</b> July - September 2021	£42,382.10	£42,382.10
<b>Quarter 3</b> October - December 2021	£22,616.40	£64,998.50
<b>Quarter 4</b> January - March 2022		
<b>Total VAWDASV Capital Grant funding applied for</b>	£64,998.50	£64,998.50

Payments will be made on production of all invoices accompanied by necessary evidence.

All expenditure must be incurred by 31 March 2023. Purchases made after 31 March 2023 will not be honoured. Welsh Government will accept invoices dated after 31 March 2023 providing the purchases have been made prior to the 1 April 2023.

Payment will not be granted for any purchases made outside the 2022-23 financial year.

9.	<b>If a building is identified all the statutory consents (for example planning permission) must be attached to the application?</b>
Yes	

10.	<b>Regardless of whether a building has been identified, details of how revenue costs associated with the purchase of the property will be covered need to be included.</b>
<p><i>Provide details on how any revenue costs associated with the capital project will be covered.</i></p> <p><b>Not Applicable</b></p>	

## SECTION 5 DECLARATIONS

**This must be signed by the persons of significant signatory e.g. principal/senior officer and Chair of a trust or third sector body (email and hard copy to be provided)**

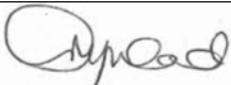
I confirm that, to the best of my knowledge and belief, the information given within this application and supporting documentation is correct and the application for financial assistance is for the minimum required to enable the project to proceed.

I confirm that I am not aware of any reasons why the capital project may not proceed, and the commitments and actions can be achieved within the timescales of the funding period.

I also confirm that there is no-one involved in the management of the capital project that has been bankrupt, disqualified from being a company director or been a director, partner or proprietor of a business subject to financial insolvency.

I understand Welsh Government may request further information in support of this capital project.

<b>Signature 1:</b>	
<b>Name in Block Capitals:</b>	Sian Howys
<b>Organisation:</b>	Ceredigion County Council
<b>Job Title:</b>	Statutory Director Social Services Corporate Lead Officer, Porth Cynnal
<b>Full Address:</b>	Neuadd Cyngor Ceredigion Penmorfa Aberaeron Ceredigion SA46 0PA
<b>Telephone:</b>	01545 570881
<b>Email:</b>	Sian.Howys@ceredigion.gov.uk
<b>Date:</b>	11 <sup>th</sup> May 2022

<b>Signature 2:</b>	
<b>Name in Block Capitals:</b>	Donna Pritchard
<b>Organisation:</b>	Ceredigion County Council
<b>Job Title:</b>	Corporate Lead Officer Porth Gofal
<b>Full Address:</b>	Neuadd Cyngor Ceredigion Penmorfa Aberaeron Ceredigion SA46 0PA
<b>Telephone:</b>	01545 570881
<b>Email:</b>	Donna.pritchard@ceredigion.gov.uk
<b>Date:</b>	11 <sup>th</sup> May 2022



This **Integrated Impact Assessment tool** incorporates the principles of the Well-being of Future Generations (Wales) Act 2015 and the Sustainable Development Principles, the Equality Act 2010 and the Welsh Language Measure 2011 (Welsh Language Standards requirements) and Risk Management in order to inform effective decision making and ensuring compliance with respective legislation.

## 1. PROPOSAL DETAILS: (Policy/Change Objective/Budget saving)

Proposal Title	Housing Support Programme (HSP) Impact Assessment
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Service Area	Porth Gofal, Housing Services	Corporate Lead Officer	Donna Pritchard	Strategic Director	Audrey Somerton-Edwards
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Name of Officer completing the IIA	Martin Gillard	E-mail	martin.gillard@ceredigion.gov.uk	Phone no	01545 574008
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Please give a brief description of the purpose of the proposal

The Housing Support Programme sets out the Authorities plans for the next 4 years (2022-2026), affirming the strategic priorities of Ceredigion County Council and its partner agencies for homelessness prevention and housing related support services. It reflects existing priorities at corporate level and in relation to the Council's housing and homelessness services as well as the HSG Delivery Plan for 2022-23. It explains how these will be developed, built upon, and reviewed, over the intervening years. The priorities set out within this programme were informed by a needs assessment exercise which is provided as an accompanying document. The priorities have also been integrated with the implementation of the Through Age & Well-being and directly linked to Ceredigion's Strategic Priorities.

Who will be directly affected by this proposal? (e.g. The general public, specific sections of the public such as youth groups, carers, road users, people using country parks, people on benefits, staff members or those who fall under the protected characteristics groups as defined by the Equality Act and for whom the authority must have due regard).

The Housing Support Grant (HSG) forms a key element of the overall programme. HSG is an early intervention grant programme to support activity which prevents people from becoming homeless, stabilises their housing situation or helps potentially homeless people to find and keep accommodation. The grant is designed to augment, complement and support statutory services, thus ensuring that the overall local offer helps people into the right homes, with the right support to succeed in living independently with minimal involvement from statutory services. It makes a significant contribution to the implementation of Part 2 of the Housing (Wales) Act 2014 which focuses

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on homelessness prevention. The services supported through the HSG are person centred and address a range of needs, with specific regard for people within the full range of protected characteristics.

The clients are primarily vulnerable people who are homeless or likely to become homeless through a range of issues. The problems client often face cover a wide range of areas such as debt, unemployment, substance misuse, violence against women, domestic and sexual abuse and mental well-being. The services should ultimately reduce the need for costly intervention in these areas from other public services, including Social Care, Housing, Health, Law Enforcement, and Probation.

**VERSION CONTROL:** The IIA should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development, Welsh language and equality considerations wherever possible.

Author	Decision making stage	Version number	Date considered	Brief description of any amendments made following consideration
M.Gillard	<i>Steering Group Approval</i>	V0.1		Initial document for circulation and comment
M.Gillard	Cabinet Approval	v.Final	6 <sup>th</sup> September 2022	Approved in full

**COUNCIL STRATEGIC OBJECTIVES:** Which of the Council's Strategic Objectives does the proposal address and how?

Boosting the Economy	Through support, 13% of people working with HSG providers are taking steps to increase employment and volunteering opportunities, along with 8% of respondents engaging in education and skills increase.
Investing in People's Future	Over 70% of people being supported through HSG are receiving help to manage money and ensure their incomes are maximised, enabling them to maintain their tenancies and also support the lowest income households to minimise the impact of current cost of living rises.
Enabling Individual and Family Resilience	HSG provides a range of support focused on individual and family resilience, with the primary focus to maintain stable accommodation and live as independently as feasible, with minimal involvement of statutory services. Overall, 71% of people achieved an outcome improvement

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	across a range of measures, improving their wellbeing and wellbeing of others, feeling part of the community and managing relationships.
Promoting Environmental and Community Resilience	HSG will deliver an increasing range of services at community level, with increased support for “drop-in” support and development of Peer network support. In turn, the aim is to reduce the volume of one to one support, except for crisis and remote cases, reducing miles travelled and contributing to reduce carbon emissions. Additionally, the development of peer support networks will provide a vital contribution to community resilience and crisis prevention

**NOTE:** As you complete this tool you will be asked for **evidence to support your views**. These need to include your baseline position, measures and studies that have informed your thinking and the judgement you are making. It should allow you to identify whether any changes resulting from the implementation of the recommendation will have a positive or negative effect. Data sources include for example:

- *Quantitative data - data that provides numerical information, e.g. population figures, number of users/non-users*
- *Qualitative data – data that furnishes evidence of people’s perception/views of the service/policy, e.g. analysis of complaints, outcomes of focus groups, surveys*
- *Local population data from the census figures (such as Ceredigion Welsh language Profile and Ceredigion Demographic Equality data)*
- *National Household survey data*
- *Service User data*
- *Feedback from consultation and engagement campaigns*
- *Recommendations from Scrutiny*
- *Comparisons with similar policies in other authorities*
- *Academic publications, research reports, consultants’ reports, and reports on any consultation with e.g. trade unions or the voluntary and community sectors, ‘Is Wales Fairer’ document.*
- *Welsh Language skills data for Council staff*

**2. SUSTAINABLE DEVELOPMENT PRINCIPLES:** How has your proposal embedded and prioritised the five sustainable development principles, as outlined in the Well-being of Future Generations (Wales) Act 2015, in its development?

Sustainable Development Principle	Does the proposal demonstrate you have met this principle? If yes, describe how. If not, explain why.	What evidence do you have to support this view?	What action (s) can you take to mitigate any negative impacts or better contribute to the principle?
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<p><b>Long Term</b> Balancing short term need with long term and planning for the future.</p>	<ul style="list-style-type: none"> <li>• Previously, the grant was issued on an annual basis with no long term commitment from WG for service funding.</li> <li>• This year has seen the introduction of a commitment for funding for 4 years and the requirement for a future strategy for Housing Support.</li> <li>• Historically, services have been delivered to maximise future benefits and reduce peoples reliance on statutory services.</li> <li>• HSG services are focused to developing and maintaining independent living and as such incorporate longer term planning for peoples benefit.</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Support Programme (HSP) Plan</li> <li>• HSG Guidance &amp; Practice</li> <li>• HSG Needs Assessment</li> </ul>	<p>On-going needs assessment and analysis will enable the continuous review of service demands and enable service alignment to changes and long term planning.</p> <p>In addition, WG will hold a review every 2 years of the HSP plan as well as annual delivery plans, demonstrating how the services will be delivered and enable for long term, future planning.</p>
<p><b>Collaboration</b> Working together with other partners to deliver.</p>	<ul style="list-style-type: none"> <li>• HSG actively works with all partners to design and develop and provide services. The range and variety of people’s needs, requires a person centric approach covering health, social care and housing.</li> </ul>	<ul style="list-style-type: none"> <li>• Existing forums and services reviews are in place for quarterly monitoring and partnership working</li> <li>• The Homeless Co-ordination cell, led by Housing Services, was developed at the start of the pandemic. This</li> </ul>	



		<p>continues to meet at least monthly and provides the forum for partnership working and addressing short term, tactical issues as monitoring service gaps and issues for wider input and resolution.</p>	
<p><b>Involvement</b> Involving those with an interest and seeking their views.</p>	<ul style="list-style-type: none"> <li>• In developing the HSP plan, the grant conditions stated by WG, require a full needs assessment and analysis to be completed to support the HSP Plan.</li> <li>• The associated Housing Support Statement of Need document provides a summary of the involvement covering clients across the complete range of HSG services.</li> <li>• In producing the Statement of Need and the Needs Assessment, a series of client engagements were held during Autumn 2021 by the providers. The client and stakeholder feedback has been summarised, and has been actively included in the HSP Plan development</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Support Programme (HSP) Plan</li> <li>• HSG Guidance &amp; Practice</li> <li>• HSG Needs Assessment</li> </ul>	<p>HSG has a regular client feedback mechanism as part of the grant guidance. Future information will be collected and analysed for provider and service reviews as well as future service -redesign and delivery.</p>

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<p><b>Prevention</b> Putting resources into preventing problems occurring or getting worse.</p>	<ul style="list-style-type: none"> <li>• HSG, through the needs analysis provides services which actively transfer skills to people to develop and maintain independent living. Providing a focus on prevention and crisis reduction</li> <li>• In addition, the HSP plan describes the increased development of community focused support with the addition of peer support networks across all services.</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Support Programme (HSP) Plan</li> <li>• HSG Guidance &amp; Practice</li> <li>• HSG Needs Assessment</li> </ul>	
<p><b>Integration</b> Positively impacting on people, economy, environment and culture and trying to benefit all three.</p>	<ul style="list-style-type: none"> <li>• HSG works in partnership across Housing and Social Care, reducing the risks of homelessness and its causes. As such HSG makes a positive contribution to all areas of the authority's duty.</li> </ul>	<ul style="list-style-type: none"> <li>• Housing Support Programme (HSP) Plan</li> <li>• HSG Guidance &amp; Practice</li> <li>• HSG Needs Assessment</li> </ul>	

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**3. WELL-BEING GOALS:** Does your proposal deliver any of the seven National Well-being Goals for Wales as outlined on the Well-being of Future Generations (Wales) Act 2015? Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. We need to ensure that the steps we take to meet one of the goals aren't detrimental to meeting another.

Well-being Goal	Does the proposal contribute to this goal? Describe the positive or negative impacts-	What evidence do you have to support this view?	What action (s) can you take to mitigate any negative impacts or better contribute to the goal?
<p><b>3.1. A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs.</p>	<p>The HSP Plan covers the work with the Private Rented Sector (PRS) to develop capacity and long term commitment to domestic property rental. The aim is to strengthen and develop the supply of rental housing across Ceredigion. As such the HSP Plan will have a positive to all Well-being Goals which are specified in each goal category;</p> <ul style="list-style-type: none"> <li>• Engaging in Education/Learning</li> <li>• Engaging in Employment/Voluntary work</li> <li>• Managing Money</li> </ul>	<ul style="list-style-type: none"> <li>• HSG Needs assessment</li> <li>• Outcomes Reporting</li> </ul>	
<p><b>3.2. A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change).</p>	<ul style="list-style-type: none"> <li>• Managing accommodation</li> <li>• Physically Healthy</li> <li>• Mentally Healthy</li> <li>• Leading a healthy and active lifestyle</li> </ul>	<ul style="list-style-type: none"> <li>• HSG Needs assessment</li> <li>• Outcomes Reporting</li> </ul>	
<p><b>3.3. A healthier Wales</b></p>	<ul style="list-style-type: none"> <li>• Physically Healthy</li> <li>• Mentally Healthy</li> </ul>	<ul style="list-style-type: none"> <li>• HSG Needs assessment</li> </ul>	

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<p>People's physical and mental wellbeing is maximised and health impacts are understood.</p>	<ul style="list-style-type: none"> <li>• Leading a healthy and active lifestyle</li> </ul>	<p>Outcomes Reporting</p>	
<p><b>3.4. A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected.</p>	<ul style="list-style-type: none"> <li>• Feeling safe</li> <li>• Contributing to the safety and well-being of themselves and others</li> <li>• Managing relationships</li> <li>• Feeling part of the community</li> </ul>	<ul style="list-style-type: none"> <li>• HSG Needs assessment</li> <li>• Outcomes Reporting</li> </ul>	
<p><b>3.5. A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental well-being.</p>	<p>All HSG Services follow the Authority's aims for;</p> <ul style="list-style-type: none"> <li>• Improved infrastructure to meet community needs</li> <li>• Reduce the environmental impact of services, where possible reducing carbon emissions, using alternative methods, such as increased digital support.</li> </ul>	<ul style="list-style-type: none"> <li>• HSG Needs assessment</li> <li>• Outcomes Reporting</li> </ul>	



<p><b>3.6. A more equal Wales</b>                  People can fulfil their potential no matter what their background or circumstances.</p> <p><i>In this section you need to consider the impact on equality groups, the evidence and any action you are taking for improvement.</i></p> <p><i>You need to consider how might the proposal impact on equality protected groups in accordance with the Equality Act 2010?</i></p> <p><i>These include the protected characteristics of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or beliefs, gender, sexual orientation.</i></p> <p><b>Please also consider the following guide::</b>  <a href="#">Equality Human Rights - Assessing Impact &amp; Equality Duty</a></p>	<p>Describe why it will have a positive/negative or negligible impact.</p> <p><i>Using your evidence consider the impact for each of the protected groups. You will need to consider do these groups have equal access to the service, or do they need to receive the service in a different way from other people because of their protected characteristics. It is not acceptable to state simply that a proposal will universally benefit/disadvantage everyone. You should demonstrate that you have considered all the available evidence and address any gaps or disparities revealed.</i></p>	<p>What evidence do you have to support this view?</p> <p><i>Gathering Equality data and evidence is vital for an IIA. You should consider who uses or is likely to use the service. Failure to use <u>data</u> or <u>engage</u> where change is planned can leave decisions open to legal challenge. Please link to <b>involvement</b> box within this template. Please also consider the general guidance.</i></p>	<p>What action (s) can you take to mitigate any negative impacts or better contribute to positive impacts?</p> <p><i>These actions can include a range of positive actions which allows the organisation to treat individuals according to their needs, even when that might mean treating some more favourably than others, in order for them to have a good outcome. You may also have actions to identify any gaps in data or an action to engage with those who will/likely to be effected by the proposal. These actions need to link to Section 4 of this template.</i></p>								
<p><b>Age</b>                  Do you think this proposal will have a positive or a negative impact on people because of their age? (Please tick ✓)</p> <table border="1" data-bbox="78 1225 790 1441"> <tr> <td data-bbox="78 1225 297 1401">Children and Young People up to 18</td> <td data-bbox="297 1225 445 1401">Positive ✓</td> <td data-bbox="445 1225 618 1401">Negative</td> <td data-bbox="618 1225 790 1401">None/ Negligible</td> </tr> <tr> <td data-bbox="78 1401 297 1441"></td> <td data-bbox="297 1401 445 1441">Positive</td> <td data-bbox="445 1401 618 1441">Negative</td> <td data-bbox="618 1401 790 1441">None/</td> </tr> </table>	Children and Young People up to 18	Positive ✓	Negative	None/ Negligible		Positive	Negative	None/	<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the</p>	
Children and Young People up to 18	Positive ✓	Negative	None/ Negligible								
	Positive	Negative	None/								

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People 18-50			Negligible	<p>identified with protected characteristics. During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>quarterly reporting and review of services.</p> <p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
	✓					
Older People 50+	Positive	Negative	None/ Negligible			
	✓					

<p><b>Disability</b> Do you think this proposal will have a positive or a negative impact on people because of their disability? (Please tick ✓)</p>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.</p>	
Hearing Impairment	Positive	Negative	None/ Negligible			
	✓					
Physical Impairment	Positive	Negative	None/ Negligible			
	✓					

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Visual Impairment	Positive	Negative	None/ Negligible	<p>identified with protected characteristics.</p> <p>During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
	✓					
Learning Disability	Positive	Negative	None/ Negligible			
	✓					
Long Standing Illness	Positive	Negative	None/ Negligible			
	✓					
Mental Health	Positive	Negative	None/ Negligible			
	✓					
Other	Positive	Negative	None/ Negligible			
<p><b>Transgender</b> Do you think this proposal will have a positive or a negative impact on transgender people? (Please tick ✓)</p>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.</p>	
Transgender	Positive	Negative	None/ Negligible			
	✓					

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				<p>identified with protected characteristics. During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
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<p><b>Marriage or Civil Partnership</b> Do you think this proposal will have a positive or a negative impact on marriage or Civil partnership? (Please tick ✓)</p>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.</p>	
Marriage	Positive	Negative	None/ Negligible			
	✓					
Civil partnership	Positive	Negative	None/ Negligible			
	✓					

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				<p>identified with protected characteristics. During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
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<p><b>Pregnancy or Maternity</b> Do you think this proposal will have a positive or a negative impact on pregnancy or maternity? (Please tick ✓)</p>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.</p>	
Pregnancy	Positive	Negative	None/ Negligible			
	✓					
Maternity	Positive	Negative	None/ Negligible			
	✓					

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			<p>identified with protected characteristics.</p> <p>During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
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<b>Race</b>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.</p>	
Do you think this proposal will have a positive or a negative impact on race? (Please tick ✓)						
White	Positive	Negative	None/ Negligible			
	✓					
Mixed/Multiple Ethnic Groups	Positive	Negative	None/ Negligible			
	✓					

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Asian / Asian British	Positive	Negative	None/ Negligible	identified with protected characteristics. During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.	The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.	
	✓					
Black / African / Caribbean / Black British	Positive	Negative	None/ Negligible	All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.		
	✓					
Other Ethnic Groups	Positive	Negative	None/ Negligible			
	✓					

<b>Religion or non-beliefs</b>				Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs, especially the groups	An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the quarterly reporting and review of services.	
Do you think this proposal will have a positive or a negative impact on people with different religions, beliefs or non-beliefs? (Please tick ✓)						
Christian	Positive	Negative	None/ Negligible			
	✓					
Buddhist	Positive	Negative	None/ Negligible			

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Hindu	Positive	Negative	None/ Negligible	<p>identified with protected characteristics.</p> <p>During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
Humanist	Positive	Negative	None/ Negligible			
Jewish	Positive	Negative	None/ Negligible			
Muslim	Positive	Negative	None/ Negligible			
Sikh	Positive	Negative	None/ Negligible			
Non-belief	Positive	Negative	None/ Negligible			
Other	Positive	Negative	None/ Negligible			

<p><b>Sex</b></p> <p>Do you think this proposal will have a positive or a negative impact on men and/or women? (Please tick ✓)</p>				<p>Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers</p>	<p>An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and</p>	
Men	Positive	Negative	None/ Negligible			
	✓					

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Women	Positive	Negative	None/ Negligible			
	✓			<p>the range of citizen needs, especially the groups identified with protected characteristics.</p> <p>During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>is also used as part of the quarterly reporting and review of services.</p> <p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	

<b>Sexual Orientation</b>					
Do you think this proposal will have a positive or a negative impact on people with different sexual orientation? (Please tick ✓)					
Bisexual	Positive	Negative	None/ Negligible	Current HSG services provides support across a range of ages from 16+, as well as provides support for families, providing indirect support for Young People and children. HSG covers the range of citizen needs,	An essential element of the HSG conditions and practice guidance requires recording and reporting of outcomes data, against the national outcomes framework. The data is provided to WG and is also used as part of the
	✓				
Gay Men	Positive	Negative	None/		

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			Negligible			
	✓					
Gay Women / Lesbian	Positive	Negative	None/ Negligible	<p>especially the groups identified with protected characteristics.</p> <p>During 2022/23, HSG will complete further engagement with stakeholders and refine service specifications across the full range of needs and characteristics. This will form the basis of Re-commissioning during the Autumn/Winter 2022.</p> <p>All services are openly accessible irrespective of ability, age (16+), race, religion, gender, sexuality or partnership status.</p>	<p>quarterly reporting and review of services.</p> <p>The outcomes and performance data are monitored through the HSG Steering Group which includes elected members. This enables continuous service improvement as well as alignment to corporate priorities.</p>	
	✓					
Heterosexual / Straight	Positive	Negative	None/ Negligible			
	✓					

**Having due regards in relation to the three aims of the Equality Duty - determine whether the proposal will assist or inhibit your ability to eliminate discrimination; advance equality and foster good relations.**

### 3.6.2. How could/does the proposal help advance/promote equality of opportunity?

*You should consider whether the proposal will help you to:*

- Remove or minimise disadvantage
- To meet the needs of people with certain characteristics
- Encourage increased participation of people with particular characteristics

All HSG services are openly accessible, and promote equality of service. HSG providers are required to be assessed and join the Housing Support Framework. As part of the assessment, all providers are required to provide compliant equality statements, policies and procedures.



In addition, specialist HSG services are provided for particular groups and characteristics to ensure the promotion of equality of service.

### **3.6.3. How could/does the proposal/decision help to eliminate unlawful discrimination, harassment, or victimisation?**

*You should consider whether there is evidence to indicate that:* ● *The proposal may result in less favourable treatment for people with certain characteristics* ● *The proposal may give rise to indirect discrimination* ● *The proposal is more likely to assist or impede you in making reasonable adjustments*

Under the Housing Support Framework, all providers must provide statements and policies which mirror or better the standards covering discrimination, harassment and victimisation.

### **3.6.4. How could/does the proposal impact on advancing/promoting good relations and wider community cohesion?**

*You should consider whether the proposal will help you to:* ● *Tackle prejudice* ● *Promote understanding*

Promotion of community safety and well-being is a key outcome monitored as well as Managing Relationships and feeling part of the community.

### **Having due regard of the Socio-Economic Duty of the Equality Act 2010.**

**Socio-Economic Disadvantage is living in less favourable social and economic circumstances than others in the same society.**

*As a listed public body, Ceredigion County Council is required to have due regard to the Socio-Economic Duty of the Equality Act 2010. Effectively this means carrying out a poverty impact assessment. The duty covers all people who suffer socio-economic disadvantage, including people with protected characteristics.*

### **3.6.5 What evidence do you have about socio-economic disadvantage and inequalities of outcome in relation to the proposal?**

Describe why it will have a positive/negative or negligible impact.

HSG provides Support to help people improve money management, covering income maximisation, budgeting, healthy lifestyle and managing accommodation. All factors which provide a positive contribution to the authority's Socio-Economic duty.

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What evidence do you have to support this view?

Through the Outcomes monitoring and reporting, HSG can demonstrate the impact and evidence.

What action(s) can you take to mitigate any negative impacts or better contribute to positive impacts?

Any negative aspects of HSG Support will be identified in the needs assessment and quarterly monitoring and reporting to WG as well as the HSG Steering Group. Through the involvement of stakeholders, partners and providers, any impacts can be mitigated, Managed and removed through Development and Re-design of Services.

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<b>3.7. A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh Language are promoted and protected. <i>In this section you need to consider the impact, the evidence and any action you are taking for improvement. This in order to ensure that the opportunities for people who choose to live their lives and access services through the medium of Welsh are not inferior to what is afforded to those choosing to do so in English, in accordance with the requirement of the Welsh Language Measure 2011.</i>				Describe why it will have a positive/negative or negligible impact.	What evidence do you have to support this view?	What action (s) can you take to mitigate any negative impacts or better contribute to positive impacts?
Will the proposal be delivered bilingually (Welsh & English)?	Positive	Negative	None/ Negligible	As part of the Housing Support Framework, providers are required to ensure access and opportunity are available through the medium of Welsh		
	Yes					
Will the proposal have an effect on opportunities for persons to use the Welsh language?	Positive	Negative	None/ Negligible	As part of the Housing Support Framework, providers are required to ensure access and opportunity are available through the medium of Welsh		
	Yes					
Will the proposal increase or reduce the opportunity for persons to access services through the medium of Welsh?	Positive	Negative	None/ Negligible	As part of the Housing Support Framework, providers are required to ensure access and opportunity are available through the medium of Welsh		
	Yes					

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How will the proposal treat the Welsh language no less favourably than the English language?	Positive	Negative	None/ Negligible	People have direct access to support in Welsh or English, dependant on their personal choice.		
Will it preserve promote and enhance local culture and heritage?	Positive Yes	Negative	None/ Negligible	Many of the support activities focus on alternative areas to promote engagement and develop community and personal resilience. As such, involvement in Art, History and heritage are promoted as alternative support methods.		



**4. STRENGTHENING THE PROPOSAL:** If the proposal is likely to have a negative impact on any of the above (including any of the protected characteristics), what practical changes/actions could help reduce or remove any negative impacts as identified in sections 2 and 3?

**4.1 Actions.**

What are you going to do?	When are you going to do it?	Who is responsible?	Progress
N/A			

**4.2. If no action is to be taken to remove or mitigate negative impacts please justify why.**  
*(Please remember that if you have identified unlawful discrimination, immediate and potential, as a result of this proposal, the proposal must be changed or revised).*

N/A

**4.3. Monitoring, evaluating and reviewing.**  
*How will you monitor the impact and effectiveness of the proposal?*

N/A

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5. RISK: What is the risk associated with this proposal?					
Impact Criteria	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very High
Likelihood Criteria	1 - Unlikely to occur	2 - Lower than average chance of occurrence	3 - Even chance of occurrence	4 - Higher than average chance of occurrence	5 - Expected to occur
Risk Description	Impact (severity)		Probability (deliverability)		Risk Score
Demand for services in other languages, specifically Ukraine/Russian	4		4		16
Does your proposal have a potential impact on another Service area?					

6. SIGN OFF			
Position	Name	Signature	Date
Service Manager	Llyr Hughes		15/06/2022
Corporate Lead Officer	Donna Pritchard		15/06/2022
Strategic Director	Audrey Somerton-Edwards		17/02/2023
Portfolio Holder	Matthew Vaux		17/06/2022